

PROJECT TITLE

Title

TOPIC

Research Area 1: Improved understanding of animal-human-environment interface

PROJECT DURATION

36 Months (06 / 2023 to 05 / 2026)

TOTAL REQUESTED FUNDING

504,100.00 €

TOTAL COSTS

932,100.00 €

CONSORTIUM

P 1	Dr. Name Familyname Partner 1	Street, 12345 City Germany	d.drescher-petersen@fz-juelich.de Tel.: 0049 123456 Mobile: 0049 2345678
P 2	Dr. Name 2 Familyname 2 Partner 2	Street, 12345 City France	d.drescher-petersen@fz-juelich.de Tel.: 0031 234567
P 3	Prof. Name 3 Familyname 3 Partner 3	Street, 12345 City Belgium - FWO	d.drescher-petersen@fz-juelich.de Tel.: 0032 123456

CONSORTIUM (ASSOCIATED)

P 4	Mr. Associated Partner Associated Partner 4	Street, 12345 City Australia	d.drescher-petersen@fz-juelich.de Tel.: 0034 456789
P 5	Dr. Associated Partner2 Associated Partner 5	Street, P.O.box, 12345 City Canada	d.drescher-petersen@fz-juelich.de Tel.: 007 123456 Mobile: 007 345678
P 6	Mrs. Associated Partner3 Associated Partner 6	Street, P.O.box, 12345 City Switzerland	d.drescher-petersen@fz-juelich.de Tel.: 0041 123456

PARTNER DATA

Partner 1 (Consortium Coordinator): Partner 1

FINANCE COMMENTS

Personnel	Please provide a brief description of personnel costs for each single partner. The description must be sufficiently detailed for the national eligibility check (please consult the national regulations/ your National Contact Point) [max. 1,000 characters each]
Travel	Please provide a brief description of travel costs for each single partner. The description must be sufficiently detailed for the national eligibility check (please consult the national regulations/ your National Contact Point) [max. 1,000 characters each]
Consumables / Equipment	Please provide a brief description of costs for consumables and/or equipment for each single partner. The description must be sufficiently detailed for the national eligibility check (please consult the national regulations/ your National Contact Point) [max. 1,000 characters each]
Subcontracts	Please provide a brief description of costs for subcontracts for each single partner. The description must be sufficiently detailed for the national eligibility check (please consult the national regulations/ your National Contact Point) [max. 1,000 characters each]
Other	Please provide a brief description of all Costs which do not belong to either Topic for each single partner. The description must be sufficiently detailed for the national eligibility check (please consult the national regulations/ your National Contact Point) [max. 1,000 characters each]

TEAMMEMBER

Title	Mrs.
Email address	
First name	Team
Family name	Member
Phone number	
Function	

TASK(S)

Describe the tasks you (and your team members) will work on in your part of the project. This field is required.
Max. 2000 characters.

LITERATURE REFERENCES

- Author 1, Author 2, Author 3
Title
Journal (1), 12345 (2021)

Partner 2: Partner 2

FINANCE COMMENTS

Personnel	Please provide a brief description of personnel costs for each single partner. The description must be sufficiently detailed for the national eligibility check (please consult the national regulations/ your National Contact Point) [max. 1,000 characters each]
Travel	Please provide a brief description of travel costs for each single partner. The description must be sufficiently detailed for the national eligibility check (please consult the national regulations/ your National Contact Point) [max. 1,000 characters each]
Consumables / Equipment	Please provide a brief description of costs for consumables and/or equipment for each single partner. The description must be sufficiently detailed for the national eligibility check (please consult the national regulations/ your National Contact Point) [max. 1,000 characters each]
Subcontracts	Please provide a brief description of costs for subcontracts for each single partner. The description must be sufficiently detailed for the national eligibility check (please consult the national regulations/ your National Contact Point) [max. 1,000 characters each]
Other	Please provide a brief description of all Costs which do not belong to either Topic for each single partner. The description must be sufficiently detailed for the national eligibility check (please consult the national regulations/ your National Contact Point) [max. 1,000 characters each]

TEAMMEMBER

Title	Prof. Dr.
Email address	
First name	Team
Family name	Member
Phone number	
Function	

TASK(S)

Describe the tasks you (and your team members) will work on in your part of the project. This field is required.

Max. 2000 characters.

LITERATURE REFERENCES

- Author 1, Author 2, Author 3
Title
Journal (1), 12345 (2021)

Partner 3: Partner 3

FINANCE COMMENTS

Personnel	Please provide a brief description of personnel costs for each single partner. The description must be sufficiently detailed for the national eligibility check (please consult the national regulations/ your National Contact Point) [max. 1,000 characters each]
Travel	Please provide a brief description of travel costs for each single partner. The description must be sufficiently detailed for the national eligibility check (please consult the national regulations/ your National Contact Point) [max. 1,000 characters each]

Consumables / Equipment	Please provide a brief description of costs for consumables and/or equipment for each single partner. The description must be sufficiently detailed for the national eligibility check (please consult the national regulations/ your National Contact Point) [max. 1,000 characters each]
Subcontracts	Please provide a brief description of costs for subcontracts for each single partner. The description must be sufficiently detailed for the national eligibility check (please consult the national regulations/ your National Contact Point) [max. 1,000 characters each]
Other	Please provide a brief description of all Costs which do not belong to either Topic for each single partner. The description must be sufficiently detailed for the national eligibility check (please consult the national regulations/ your National Contact Point) [max. 1,000 characters each]

TEAMMEMBER

Title	Mr.
Email address	
First name	Team
Family name	Member
Phone number	
Function	

TASK(S)

Describe the tasks you (and your team members) will work on in your part of the project. This field is required.
Max. 2000 characters.

LITERATURE REFERENCES

- Author 1, Author 2, Author 3
Title
Journal (1), 12345 (2021)

Partner 4: Associated Partner 4

FINANCE COMMENTS

Personnel	Please provide a brief description of personnel costs for each single partner. The description must be sufficiently detailed for the national eligibility check (please consult the national regulations/ your National Contact Point) [max. 1,000 characters each]
Travel	Please provide a brief description of travel costs for each single partner. The description must be sufficiently detailed for the national eligibility check (please consult the national regulations/ your National Contact Point) [max. 1,000 characters each]
Consumables / Equipment	Please provide a brief description of costs for consumables and/or equipment for each single partner. The description must be sufficiently detailed for the national eligibility check (please consult the national regulations/ your National Contact Point) [max. 1,000 characters each]
Subcontracts	Please provide a brief description of costs for subcontracts for each single partner. The description must be sufficiently detailed for the national eligibility check (please consult the national regulations/ your National Contact Point) [max. 1,000 characters each]

Other	Please provide a brief description of all Costs which do not belong to either Topic for each single partner. The description must be sufficiently detailed for the national eligibility check (please consult the national regulations/ your National Contact Point) [max. 1,000 characters each]
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TEAMMEMBER

Title	Prof.
Email address	
First name	Team
Family name	Member
Phone number	
Function	

TASK(S)

Describe the tasks you (and your team members) will work on in your part of the project. This field is required.
Max. 2000 characters.

LITERATURE REFERENCES

- Author 1, Author 2, Author 3
Title
Journal (1), 12345 (2021)

Partner 5: Associated Partner 5

FINANCE COMMENTS

Personnel	Please provide a brief description of personnel costs for each single partner. The description must be sufficiently detailed for the national eligibility check (please consult the national regulations/ your National Contact Point) [max. 1,000 characters each]
Travel	Please provide a brief description of travel costs for each single partner. The description must be sufficiently detailed for the national eligibility check (please consult the national regulations/ your National Contact Point) [max. 1,000 characters each]
Consumables / Equipment	Please provide a brief description of costs for consumables and/or equipment for each single partner. The description must be sufficiently detailed for the national eligibility check (please consult the national regulations/ your National Contact Point) [max. 1,000 characters each]
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Other	Please provide a brief description of all Costs which do not belong to either Topic for each single partner. The description must be sufficiently detailed for the national eligibility check (please consult the national regulations/ your National Contact Point) [max. 1,000 characters each]

TEAMMEMBER

Title	Mr.
--------------	-----

Email address	
First name	Team
Family name	Member
Phone number	
Function	

TASK(S)

Describe the tasks you (and your team members) will work on in your part of the project. This field is required.
Max. 2000 characters.

LITERATURE REFERENCES

Partner 6: Associated Partner 6

FINANCE COMMENTS

Personnel	Please provide a brief description of personnel costs for each single partner. The description must be sufficiently detailed for the national eligibility check (please consult the national regulations/ your National Contact Point) [max. 1,000 characters each]
Travel	Please provide a brief description of travel costs for each single partner. The description must be sufficiently detailed for the national eligibility check (please consult the national regulations/ your National Contact Point) [max. 1,000 characters each]
Consumables / Equipment	Please provide a brief description of costs for consumables and/or equipment for each single partner. The description must be sufficiently detailed for the national eligibility check (please consult the national regulations/ your National Contact Point) [max. 1,000 characters each]
Subcontracts	Please provide a brief description of costs for subcontracts for each single partner. The description must be sufficiently detailed for the national eligibility check (please consult the national regulations/ your National Contact Point) [max. 1,000 characters each]
Other	Please provide a brief description of all Costs which do not belong to either Topic for each single partner. The description must be sufficiently detailed for the national eligibility check (please consult the national regulations/ your National Contact Point) [max. 1,000 characters each]

TEAMMEMBER

TASK(S)

Describe the tasks you (and your team members) will work on in your part of the project. This field is required.
Max. 2000 characters.

LITERATURE REFERENCES

HISTORY OF CHANGES

Please enter here each change in comparison to the pre-proposal. Bullet points are sufficient.

Max. 4000 characters.

KEYWORDS

Please enter up to 5 keywords. This field is required.

Please enter up to 5 keywords. This field is required.

PROJECT SUMMARY

Please enter a project summary here. This summary may be published. This field is required.

Max. 2000 characters.

SCIENTIFIC BACKGROUND AND STATE OF THE ART

Please describe the background and state of the art in your research field including a brief statement how the project will contribute to scientific development and address gaps in existing knowledge (please avoid duplication with the Project Description).

Max. 4000 characters.

PROJECT DESCRIPTION

Please enter your project description. The project description should:

- provide a scientific/technological overview
- specify the excellence, expected project impact and relevance to the call scope and Research Area
- describe the scientific quality of the project
- explain the composition of the consortium
- describe the added value for European research and Innovation, and the necessary resources
- provide information on the project management and responsibilities of the project partners
- give a short overview of the division of the collaborative project into work packages
- provide information on involvement of private / non-academic partners

Max. 20.000 characters

You can insert up to 6 figures, max. 600 x 600 pixel, 2 MB.

600 x 600

SOCIETAL AND ETHICS ASPECTS

Please enter here the ethical issues that are expected to arise during the proposed project. Check all the potential ethical issues which may be raised and justify them. The document "ethic issues" (to be filled and uploaded) could help you to check all the potential ethical issues that may be raised.

Please refer to Guidance Ethics in Horizon 2020 (the document is also provided in the download area of the submission tool) and to the section 5.4 Ethical Aspects in the Call Announcement.

Max. 4000 characters

FINANCES

Requested funding [in k€]

Organisation name	Personnel	Travel	Consumables / Equipment	Subcontracts	Other	Requested Funding	Total Own Contribution	Total Costs
Partner 1	200.00	5.50	15.00	0	1.00	221.50	140.00	361.50
Overhead	0	0	0	0	0			
Partner 2	90.00	3.00	10.00	1.00	0	114.00	41.00	155.00
Overhead	10.00	0	0	0	0			
Partner 3	150.00	4.00	12.60	0	2.00	168.60	108.00	276.60
Overhead	0	0	0	0	0			
Associated Partner 4	0	0	0	0	0	0	139.00	139.00
Overhead	0	0	0	0	0			
Associated Partner 5	0	0	0	0	0	0	0	0
Overhead	0	0	0	0	0			
Associated Partner 6	0	0	0	0	0	0	0	0
Overhead	0	0	0	0	0			
TOTAL	450.00	12.50	37.60	1.00	3.00	504.10	428.00	932.10

1 k€ = 1000 €

Own contribution [in k€]

Organisation name	Personnel	Travel	Consumables / Equipment	Subcontracts	Other	Total Own Contribution
Partner 1	100.00	0	40.00	0	0	140.00
Partner 2	30.00	1.00	10.00	0	0	41.00
Partner 3	50.00	2.00	56.00	0	0	108.00
Associated Partner 4	70.00	4.00	65.00	0	0	139.00
Associated Partner 5	0	0	0	0	0	0
Associated Partner 6	0	0	0	0	0	0
TOTAL	250.00	7.00	171.00	0	0	428.00

1 k€ = 1000 €

WORK PACKAGES

Table of Work Packages + Tasks

WP	Task	Start Month	End Month	WP / Task Title
1		1	30	Title-WP1
	1.1	1	15	Title Task 1.1
	1.2	5	30	Title Task 1.2
2		5	20	Title WP2
	2.1	5	20	Title Task 2

WP/Task No.	WP Objectives + Description / Task Description	Partner (strong = Teamleader)	Person Month(s) (strong = Teamleader)
WP1	<p>Objectives:</p> <p>Objectives: Objectives of WP1 [1500 characters]</p> <p>Description:</p> <p>Description: Description of of Task 1 [4000 characters]</p>	P1, P2, P3, P4, P5, P6	15, 12, 5, 3, 2, 6
T1.1	<p>Description:</p> <p>Description: Description of of Task 1.1 [1500 characters]</p>	P1 , P2, P3	10 , 2, 5
T1.2	<p>Description:</p> <p>Description: Description of of Task 1.2 [1500 characters]</p>	P1, P2 , P4, P5, P6	5, 10 , 3, 2, 6
WP2	<p>Objectives:</p> <p>Objectives of WP2 [1500 characters]</p> <p>Description:</p> <p>Description of WP2 [1500 characters]</p>	P1, P2, P3, P4, P5, P6	3, 10, 4, 1, 1, 2
T2.1	<p>Description:</p> <p>Description: Description of Task 2.1 [1500 characters]</p>	P1, P2 , P3, P4, P5, P6	3, 10 , 4, 1, 1, 2

Table of Milestones

Milestone No.	Month	Milestone Title + Description
M1.1	16	<p>Title:</p> <p>Title M1.1</p> <p>Description:</p> <p>Title: M 1.1 Description: Description of Milestone 1 [1000 characters]</p>
M1.2	6	<p>Title:</p> <p>Title M1.2</p> <p>Description:</p> <p>Description of M 1.2 [1000 characters]</p>
M2.1	20	<p>Title:</p> <p>Title M2</p> <p>Description:</p> <p>Description: Description of milestone 2 [1000 characters]</p>

Table of Deliverables

Deliverable No.	Month	Deliverable Title + Description
D1.1	8	<p>Title:</p> <p>Title D 1</p> <p>Description:</p> <p>Description of Deliverable 1 [1000 characters]</p>
D2.1	12	<p>Title:</p> <p>Title D 2</p> <p>Description:</p> <p>Description: Description of deliverable 2 [1000 characters]</p>

GANTT CHART

Name	Months	Duration	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
Work package 1	Months 01 - 30	30 Months																														
Task 1.1	Months 01 - 15	15 Months																														
Task 1.2	Months 05 - 30	26 Months																														
Milestone 1.1	Month 16	1 Month																														
Milestone 1.2	Month 06	1 Month																														
Deliverable 1.1	Month 08	1 Month																														
Work package 2	Months 05 - 20	16 Months																														
Task 2.1	Months 05 - 20	16 Months																														
Milestone 2.1	Month 20	1 Month																														
Deliverable 2.1	Month 12	1 Month																														

EVALUATORS

You can name up to three persons who may not evaluate this proposal. This field is optional.

Max. 400 characters.

Curriculum Vitae

Required for

Coordinator

Partners

Associated partners

max. 2 MB, max. 2 pages/CV, PDF file

This letter has to be only provided if you have added a new associated partner or if there is a need for an update!

Letter of Commitment – Template

To be submitted electronically with the proposal via www.submission-icrad.eu

This template may be used **for applicants participating in research proposals who are not eligible for funding or choose not to receive funding (e.g. from a country not participating in the call), so called “associated partners”**, in order to provide evidence of their commitment. Grey-marked fields must be duly completed. Organisations are allowed to use their own templates, however the content of the letter as described hereunder should be regarded as the minimum requirement. An authorized representative of the organisation must sign this document.

In case of failure in proving such commitment, an applicant will be regarded as ineligible, jeopardizing the whole research consortium.

ICRAD Call Secretariat
Forschungszentrum Jülich GmbH
Dr. Frank Hensgen,
Dr. Diane Drescher-Petersen
PtJ-BIO7
52425 Jülich
GERMANY

Address of organisation
Name and address of contact person

ICRAD co-funded call “International Coordination of Research on Animal Diseases”

Letter of commitment

Project title:

Place, Date

We hereby confirm that **organization** has sufficient resources and is committed to participate to the project **project title**, in accordance to the proposal which is submitted by **coordinator** in the frame of the ICRAD co-funded call and in case the proposal is selected for funding by the ICRAD Funders Consortium.

In addition, in case of separate source of funding: Please find attached to this letter a commitment from **funding organisation** for our contribution to this project.

Signature of **Name and affiliation**

ETHICS ISSUES RAISED

This table belongs to section “Societal and ethical aspects”.

The table has to be filled in and uploaded in the submission tool as pdf.

Section 1: HUMAN EMBRYOS/FOETUSES		YES/NO
Does this research involve Human Embryonic Stem Cells (hESCs)?		
If YES:	- Will they be directly derived from embryos within this project?	
	- Are they previously established cells lines?	
Does this research involve the use of human embryos?		
If YES:	- Will the research lead to their destruction?	
Does this research involve the use of human foetal tissues / cells?		
<p>IMPORTANT:</p> <p>The following are not eligible for funding under Horizon 2020:</p> <ul style="list-style-type: none"> • Research directed at human cloning for reproductive purposes; • Research intended to modify the genetic make-up of human beings that could make such changes heritable (except research related to cancer treatment of the gonads); • Research activities intended to create human embryos solely for the purposes of research or stem cell procurement including somatic cell nuclear transfer; • Research that leads to the destruction of human embryos. <p>Any proposed research involving hESC's or human embryos/foetuses <u>must</u> be submitted to REA for mandatory evaluation <u>prior</u> to the commencement of any research activities.</p>		
Compliance (incl. any authorisations, approvals or notifications):		
Section 2: HUMANS		YES/NO
Does this research involve human participants?		
If YES:	- Are they volunteers for social or human sciences research?	
	- Are they persons unable to give informed consent?	
	- Are they vulnerable individuals or groups?	
	- Are they children/minors?	
	- Are they patients?	
	- Are they healthy volunteers for medical studies?	
Does this research involve physical interventions on the study participants?		
If YES:	- Does it involve invasive techniques?	
	- Does it involve collection of biological samples?	
Compliance (incl. any authorisations, approvals or notifications):		
Section 3: HUMAN CELLS / TISSUES		YES/NO

Does this research involve human cells or tissues? (other than from Human Embryos/Foetuses, see section 1)		
If YES:	- Are they available commercially?	
	- Are they obtained within this project?	
	- Are they obtained from another project, laboratory or institution?	
	- Are they obtained from a biobank?	
Compliance (incl. any authorisations, approvals or notifications):		
Section 4: PERSONAL DATA		YES/NO
Does this research involve personal data collection and/or processing?		
If YES:	- Does it involve the collection and/or processing of sensitive personal data (e.g. health, sexual lifestyle, ethnicity, political opinion, religious or philosophical conviction)?	
	- Does it involve processing of genetic information?	
	- Does it involve tracking or observation of participants?	
Does this research involve further processing of previously collected personal data (secondary use)?		
Compliance (incl. any authorisations, approvals or notifications):		
Section 5: ANIMALS		YES/NO
Does this research involve animals?		
If YES:	- Are they vertebrates?	
	- Are they non-human primates (NHPs)?	
	- Are they genetically modified?	
	- Are they cloned farm animals?	
	- Are they endangered species?	
<i>Please indicate the species involved</i>		
Compliance (incl. any authorisations, approvals or notifications):		
Section 6: Non-EU COUNTRIES		YES/NO
In case non-EU countries are involved, do the research related activities undertaken in these countries raise potential ethics issues?		
<i>Specify the countries involved:</i>		
Is it planned to use local resources (e.g. animal and/or human tissue samples, genetic material, live animals, human remains, materials of historical value, endangered fauna or flora samples, etc.)?		
Is it planned to import any material – including personal data – from non-EU countries into the EU?		
If Yes:	<i>Specify material and countries involved</i>	

Is it planned to export any material – including personal data –from the EU to non-EU countries?	
If Yes: <i>Specify material and countries involved</i>	
In case this research involves low and/or lower-middle income countries, are any benefit-sharing actions planned?	
Could the situation in the country put the individuals taking part in the research at risk?	
Compliance (incl. any authorisations, approvals or notifications):	
Section 7: ENVIRONMENT & HEALTH AND SAFETY	YES/NO
Does this research involve the use of elements that may cause harm to the environment, to animals or plants?	
Does this research deal with endangered fauna and/or flora/protected areas?	
Does this research involve the use of elements that may cause harm to humans, including research staff?	
Compliance (incl. any authorisations, approvals or notifications):	
Section 8: DUAL USE¹	YES/NO
Does this research involve dual-use items in the sense of Regulation 428/2009, or other items for which an authorisation is required?	
Compliance (incl. any authorisations, approvals or notifications):	
Section 9: EXCLUSIVE FOCUS ON CIVIL APPLICATIONS²	YES/NO
Could this research raise concerns regarding the exclusive focus on civil applications?	
Compliance (incl. any authorisations, approvals or notifications):	
Section 10: MISUSE³	YES/NO
Does this research have the potential for misuse of research results?	
Compliance (incl. any authorisations, approvals or notifications):	
Section 11: OTHER ETHICS ISSUES	YES/NO
Are there any other ethics issues that should be taken into consideration? <i>Please specify:</i>	

¹ Guidance note – Research involving dual use items:

http://ec.europa.eu/research/participants/data/ref/h2020/other/hi/guide_research-dual-use_en.pdf

² Guidance note- Research focussing exclusively on civil applications:

http://ec.europa.eu/research/participants/data/ref/h2020/other/hi/guide_research-civil-apps_en.pdf

³ Guidance note – Potential misuse of research results:

http://ec.europa.eu/research/participants/data/ref/h2020/other/hi/guide_research-misuse_en.pdf

Legal references which should be used during the ethics evaluation process

Clinical Trials

Regulation 536/2014 of the European Parliament
Commission Directive 2005/28/EC

Human genetic material and biological samples

Directive 2004/23/EC

Use of animals

Directive 2010/63; Council Directive 98/58/EC; Council Directive 2008/120/EC; Council Directive 2008/119; Council Directive 2007/43; Council Regulation (EC) 1/2005; Council Regulation 1099/2009; Regulation 2019/1010; Commission Implementation Decision 2012/707/EU Annex II; Commission Implementation Decision 2020/569/EU

Note: Guidance Documents on the implementation of the Directive 2010/63 could be found at https://ec.europa.eu/environment/chemicals/lab_animals/pubs_guidance_en.htm

Data Protection

Directive 95/46/EC is repealed with effect from 25 May 2018
Regulation (EU) 2016/679 on the protection of natural persons and processing personal data and its free movement (as from 25/05/2018)

Developing countries and politically sensitive issues

Declaration/Charter (EU Fundamental Rights; UN Rights of Child, UNESCO Universal Declaration

Environmental Protection and safety

Directive 2001/18/EC ; Directive 2009/41/EC ; Regulation EC No 1946/2003; Directive 2008/56/EC; Council Directive 92/43/EEC; Council Directive 79/409/EEC and Council Regulation EC No 338/97

Dual use in the context of security/dissemination

Council Regulation (EC) 428/2009

You have to upload (pdf) a communication and dissemination plan (2MB, 2 pages)

Guidance on the ICRAD Communication and Dissemination Plan

A plan for communication and dissemination has to be provided in the full-proposal phase and is considered in the evaluation procedure. Each project should go beyond dissemination and envision how to communicate, reach out and engage the general public and relevant stakeholders. **Each project has to submit a maximum two A4 page plan for communication and dissemination, specifying how it will disseminate and communicate the results of the project.**

To fulfil the plan for communication and dissemination, projects must dedicate appropriate resources for those activities.

Communication is defined as the work you do and the effort you put in informing and engaging with the wider public so they are aware of the issue your research is addressing, the question you are posing, the methods you are using to answer that question and the anticipated outcomes. Communication is in addition to ‘**dissemination**’, which is focused on the production of scientific papers, posters and presentations at closed scientific congresses, and work with specialist stakeholder groups. Please include both communication and dissemination activities for the entire project duration in your plan.

Communication activities may for example include activities such as development of a website and/or app, media communications programme, social media programme, videos/podcasts, infographics/project literature, creative artwork/exhibition stands, quizzes / games / serious gaming, science fairs/open houses intended for wider audiences, meetings of targeted stakeholders, training for consortium on aspects of communication. Please consult the national annexes of your respective funding agency for potential limitations to funding certain communication activities.

For further information on the topic see also <https://op.europa.eu/s/oXbT>

What is a Communication and Dissemination Plan?

It is a document that demonstrates that a Consortium has clearly thought through the rationale, target stakeholders, activities, timescales, budgets and measures including their key performance indicators (KPIs) of success behind the communications / dissemination activities it will implement as an integral part of its project plan.

Whilst each Communication and Dissemination Plan will be different, it is likely to consist of:

- a narrative (the rationale/ approach)
- a table which draws together information on priority target stakeholder groups and methods to reach them
- a timetable/GANTT chart
- a budget table with enough detail on each action/activity/product and its delivery
- a table pulling together the agreed key performance indicators or measures of success against each planned activity.

The Plan should be able to answer the following questions clearly:

- Who are our priority audiences and why?
- When is the most appropriate time to engage with each audience and why?
- How does our Communication Plan create synergy with the rest of the project plan?
- How do we justify the budget allocated to each of our proposed communications actions?
- How are we splitting responsibility for the resources and actions across the consortium?

For ICRAD the expected minimum requirements of the Communication Plan are:

- A maximum two A4 page document
- A narrative on approach/rationale/contribution to the project
- A list of priority stakeholders, messages, actions & timetable
- Key performance Indicators / measures of success

*You have to upload (pdf) a datamanagement plan
(2MB, 2 pages)*

Data Management Plan

Data Management is an essential component of the success of transnational research. Representatives from academia, industry, funding agencies, and scholarly publishers designed and jointly endorsed a concise and measurable set of principles referred to as FAIR Data Principles¹ with the intention to provide a guideline for reusability of data holdings. Four foundational principles – Findability, Accessibility, Interoperability and Reusability– are a necessity of data management. The EC published Guidelines on [FAIR Data Management in Horizon 2020](#).

The data management plan should detail how the project partners will manage the research data generated and/or collected during the project, in particular addressing the following issues:

- What types of data will the project generate/collect?
- What standards will be used?
- How will this data be exploited and/or shared/made accessible for verification and reuse?

If data cannot be made available, explain why.

- How will this data be curated and preserved?
- How will the costs for data curation and preservation be covered?

This deliverable will evolve during the lifetime of the project in order to present the status of the project's reflections on data management.

Please note that Data Management is an ongoing activity of improvement and adaptation rather than something that can be finished in one short effort. The Data Management plan must reflect this. The Data Management plan is expected to be detailed in 1-2 A4 pages and submitted in the full proposal stage.

¹ <http://www.nature.com/articles/sdata201618>